**SICAS Summit 2017**

**September 14-15, Villa Roma Resort, Callicoon, NY**

**Call for Presentations**

You are invited to submit presentation proposals for this year’s SICAS Summit. SICAS Summit focuses on presentations given by users from SICAS Member Campuses and provides an opportunity for users to share, collaborate, and learn from others in their field.

Presentations should be 45 minutes in length and focus on any of the following areas:

* Banner Usage
* Degree Works
* Using SICAS Modifications
* Using Campus Modifications
* Using Vanilla Banner
* ARGOS

***Conference registration Waiver or Fee Reduction as follows:***

* Lead Presenter for two or more presentations (BOF and Panel discussions are not considered presentations) – Full Registration Waiver
* Lead Presenter for one presentation and leading a BOF or Panel - $100 fee reduction ($50 for each)
* Lead Presenter for one presentation – $50 fee reduction
* BOF or Panel – $50 fee reduction for the *LEAD moderator ONLY*
* Co- Presenter – No waiver or fee reduction

The deadline for submitting proposed abstracts is Wednesday, June 28th and must include the requirements listed below. Please submit this completed form via email to [Chelsie.dalton@oneonta.edu](mailto:Chelsie.dalton@oneonta.edu). You will be notified by June 30th if your presentation has been accepted, and you will be given instructions for registering at the correct price point, if applicable.

1. Lead Presenter Contact Information (\*\*Also include name and contact information for all co-presenters, this is essential for presentation scheduling)

|  |  |
| --- | --- |
| Name |  |
| Job Title |  |
| Campus |  |
| Email |  |
| Phone |  |

1. Program Title:

|  |
| --- |
|  |

1. Tracks:

Please check the box next to the track that is most appropriate for this presentation.

|  |  |
| --- | --- |
|  | Admissions |
|  | Alumni |
|  | Reporting |
|  | Degree Works |
|  | Financial Aid |
|  | Finance |
|  | Human Resources |
|  | Housing |
|  | Institutional Research |
|  | Registrar |
|  | Student Accounts |
|  | Technical |
|  | Other, please list: |

1. Technical Requirements:

Please check the box next to the technical requirements for this presentation.(Check all that apply). **Please note presenters are required to bring their own laptop.**

|  |  |
| --- | --- |
|  | Internet Access |
|  | LCD Projector |
|  | Ability to Connect your computer to sound system |
|  | Microphone |
|  | Other (provide details below) |

1. Presentation focus:

Please check the box next to the primary focus of this presentation. (Check only one)

|  |  |
| --- | --- |
|  | Using SICAS Modification |
|  | Using a local Modification |
|  | Using Vanilla Banner |
|  | Using Degree Works |
|  | Using ARGOS |
|  | Other, explain: |

Abstract of Presentation:

Please use the space below to provide a description of your program. This abstract will be used in the conference program. (maximum of 200 words)